



EASTERN SHIRES  
PURCHASING  
ORGANISATION

A LOCAL AUTHORITY PURCHASING AND DISTRIBUTION CONSORTIUM

CONSORTIUM SECRETARY: JOHN SINNOTT, MA, Dipl. P.A.,  
CHIEF EXECUTIVE, LEICESTERSHIRE COUNTY COUNCIL

Date: 11 November 2013  
My Ref: BS/ESPO  
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To: Members of the ESPO Finance and Audit Sub Committee

Dear Member,

**ESPO FINANCE AND AUDIT SUBCOMMITTEE**

A meeting of the Finance and Audit Sub Committee will be held at on Tuesday, 19 November 2013 at 10.30 am in the Gartree Committee Room , County Hall, Glenfield, Leicester.

Yours faithfully,

*B Smith*

for Consortium Secretary

**AGENDA**

1. Minutes of the meeting held on 3 September 2013. (Pages 3 - 6)
2. Declarations of interest in respect of items on the agenda.
3. To advise of any other items which the Chairman has decided to take as urgent elsewhere on the agenda.

**During discussion of Item 4 below, the Chairman will be asked to consider Item 9 on the agenda which will involve the likely exclusion of the public.**

4. Management Accounts for the First Six Months of Trading. (Pages 7 - 12)  
(Report of the Director)
5. Progress Against Internal Audit Annual Plan. (Pages 13 - 20)  
Report of the Consortium Treasurer)

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6. Date of meetings for 2014.
7. Any other items which the Chairman has decided to take as urgent.
8. Exclusion of the Press and Public.

The public are likely to be excluded during the consideration of the following items of business in accordance with Section 100(A)(4) of the Local Government Act 1972 (Exempt Information):

9. Supplementary Information Informing the Management Accounts for the First Six Months of Trading. (Pages 21 - 29)  
  
(Report of the Director)  
  
*(Exempt under Paragraphs 3 and 10 of Schedule 12A)*
10. Four Year Medium Term Financial Strategy 2014/15 - 2017/18 and Annual Budget Planning. (Pages 31 - 36)  
  
(Report of the Consortium Treasurer)  
  
*(Exempt under Paragraphs 3 and 10 of Schedule 12A)*